

School Committee Policy Review Subcommittee  
Thursday, June 2, 2016  
8:00 AM – 9:30 AM  
5<sup>th</sup> Floor Conference, Town Hall

Policy Review Subcommittee members present: Dr. Jackson (Chairman) and Ms. Stone.  
Policy Review Subcommittee members absent: Mr. Glover.  
School Staff present: Ms. Dunn and Ms. Coyne.  
Others present: Craig Haller

**1) Approval of the Minutes of the May 12, 2016 Policy Review Subcommittee Meeting**

On a motion of Ms. Stone and seconded by Dr. Jackson, the Policy Review Subcommittee voted unanimously to approve the minutes of the May 12, 2016 Policy Review Subcommittee meeting.

**2) Review of Proposed Public Schools of Brookline (PSB) Financial Policies (Student Fees, Fines, and Charges; Financial Assistance; and Meal Charges)**

The Subcommittee reviewed the proposed Student Fees, Fines & Charges Policy, dated May 31, 2016 (Attachment A). Subcommittee members suggested some framing/wording changes for clarity and additional language on timely communication with parents/guardians. The suggested revisions are reflected in the June 2, 2016 draft (Attachment B).

On a motion of Ms. Stone and seconded by Dr. Jackson, the Policy Review Subcommittee voted unanimously to move the proposed policy, as amended during this meeting, to a School Committee 1<sup>st</sup> Reading on June 7, 2016.

The Subcommittee reviewed the proposed Financial Assistance Policy, dated August 25, 2015 (Attachment C). Subcommittee members suggested some framing/wording changes for clarity. The suggested revisions are reflected in Attachment D. In addition, the Subcommittee discussed adding a footnote that explains how eligibility is determined and adding language that gives the Superintendent some discretion in determining eligibility for both optional and sponsored activities. In the fall the Subcommittee will discuss whether there should be a family cap.

The Subcommittee will discuss the proposed Meal Charges Policy at the next Subcommittee meeting.

**3) Continuation of Review of PSB Anti-Bullying, Anti-Discrimination and Anti-Harassment Policies**

Ms. Correa will re-send her initial policy draft. The proposed policy could be an agenda item during the July 11, 2016 School Committee Workshop. The PSB has procedures in place.

The meeting adjourned at 9:30 AM.